



OVERVIEW AND SCRUTINY COMMITTEE

Thursday, 3rd March, 2016

7.00 pm

Town Hall, Watford

Publication date: 24 February 2016

CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Democracy and Governance on 01923 278377 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

ACCESS

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

FIRE/EMERGENCY INSTRUCTIONS

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

MOBILE PHONES

Please ensure that mobile phones are switched off or on silent before the start of the meeting.

FILMING / PHOTOGRAPHY / RECORDING / REPORTING

Please note: this meeting might be filmed / photographed / recorded / reported by a party other than Watford Borough Council for subsequent broadcast or publication.

If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

COMMITTEE MEMBERSHIP

Councillor K Collett (Chair)

Councillor J Dhindsa (Vice-Chair)

Councillors K Crout, K Hastrick, A Joynes, A Khan, A Rindl, L Topping and D Walford

AGENDA

PART A - OPEN TO THE PUBLIC

1. APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP

2. DISCLOSURE OF INTERESTS (IF ANY)

3. MINUTES

The minutes of the meeting held on 21 January 2016 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

(All minutes are available on the Council's [website](#).)

4. CALL-IN

To consider any Executive decisions which have been called in by the requisite number of Members.

5. OUTSTANDING ACTIONS AND QUESTIONS (Pages 7 - 12)

The Scrutiny Committee is asked to review the outstanding actions and questions from previous meetings.

6. UPDATE ON THE COUNCIL'S PERFORMANCE INDICATORS AND MEASURES (IN-HOUSE SERVICES) - QUARTER 3 (OCTOBER - DECEMBER) 2015/16 (Pages 13 - 22)

Report of the Partnerships and Performance Section Head

This report provides the results of the performance measures identified for Watford Borough Council's in house services for Quarter 3 2015/16.

7. EXECUTIVE DECISION PROGRESS REPORT (Pages 23 - 36)

The Scrutiny Committee is asked to review the latest edition of the Executive Decision Progress Report and consider whether any further information is required.

8. HERTFORDSHIRE COUNTY COUNCIL'S HEALTH SCRUTINY COMMITTEE

Councillor Hastrick, the Council's appointed representative to the County Council's Health Scrutiny Committee to provide an update.

Councillor Joynes, a member of the County Council's 'Care Quality Commission Report Monitoring of West Hertfordshire Hospitals Trust Scrutiny Topic Group', to provide an update on the Topic Group's work.

Scrutiny Panels and Task Groups

9. SCRUTINY PROPOSAL - NEIGHBOURHOOD FORUMS (Pages 37 - 46)

Report of the Committee and Scrutiny Officer

The Scrutiny Committee is asked to consider a scrutiny proposal from the Head of Democracy and Governance and whether to establish a Task Group.

10. MANAGEMENT OF CONSERVATION AREAS TASK GROUP - FINAL REPORT
(Pages 47 - 114)

Report of the Committee and Scrutiny Officer

Overview and Scrutiny Committee is asked to review the Task Group's final report and consider when it wishes to review the progress of the recommendations.

11. BUDGET PANEL

Since the last Overview and Scrutiny Committee, Budget Panel has met on the following occasion –

- 23 February 2016

The minutes are available on the Council's website –
www.watford.gov.uk/budgetscrutiny

The Chair of Budget Panel to provide an update to the Scrutiny Committee.

12. OUTSOURCED SERVICES SCRUTINY PANEL

Since the last Overview and Scrutiny Committee, Outsourced Services Scrutiny Panel met on the following occasion –

- 24 February 2016

The minutes are available on the Council's website -

<http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=223>

The Chair of Outsourced Services Scrutiny Panel to provide an update to the Scrutiny Committee.

13. COMMUNITY SAFETY PARTNERSHIP TASK GROUP

Since the last Overview and Scrutiny Committee, the Community Safety Task Group has not met. Its next meeting will be on –

- Tuesday 22 March 2016

The Task Group's minutes are available on the Council's website -

<http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=209>

14. DATE OF NEXT MEETING

- Wednesday 23 March 2016 (For call-in only)